



HUDSPETH COUNTY

Job Title: Deputy Clerk for Tax Assessor-Collector

Hours: Full-Time (40 hrs./wk.)

Pay Range: Starting pay of \$15.00/hr.

Hudspeth County is seeking qualified applicants to serve as the Deputy Clerk for the Tax Assessor-Collector in Hudspeth County, Texas. The selected applicant must be bilingual, performs clerical office duties, customer transactions including vehicle registration and title applications, is responsible for daily, weekly, and monthly reports, overseeing and filing voter registration applications, and other duties. We are looking for a highly self-motivated, hardworking person with a friendly disposition. Must be willing to submit to a criminal history check and sign a confidentiality agreement.

If interested, please drop off your Application & Resume in person at the Tax Assessor-Collector's Office in the Hudspeth County Courthouse, or send to:

pjrose@co.hudspeth.tx.us

Any questions should also be directed to the same email address.

Deadline to apply is June 9, 2025